



## File Cabinet Locking Bar - Installation Instructions

In a matter of minutes, the ABUS File Bar can be installed without opening the file or disturbing its contents. The knob can be reversed to permit installation either to the right or left side of the file cabinet.

1. Attach knob onto inner bar with screw. If the bar is going to be installed on the left hand side of the cabinet, the oval stop on the handle should be facing upwards. **Note: Make sure alignment pin on the knob is secure in the inner bar.**



2. Drill a hole on the front of the cabinet using a **3/32" diameter bit**. The hole should be 5-1/8" from the top of the file cabinet and 1/4" to the left or right of the top drawer. Install a screw (provided) to secure the bar in place.
3. Using a level, make sure the bar is straight. Mark the bottom-most hole on the last hinge. Drill another hole and install a second screw.

**Notice that the tip of the self tapping sheet metal screw is different from that of the wood screw. Two complete sets of each type of screw are included. Make sure to only use the wood screws if you are installing the file bar onto a wood cabinet. Otherwise, discard and use the self-tapping sheet metal screws.**



Wood Screw  
(included)



Self-Tapping Sheet  
Metal Screw (included)

4. Using the bar hinges as a guide, drill the remaining holes and install the remaining screws while keeping the hinges firmly placed against the file cabinet.
5. Once the file bar is firmly fastened to the cabinet, fold the outer bar over and slide it down to lock it into place. **Note: The bar may require slight pressure to secure into place.**
6. Slide a padlock through the security holes on the file bar. Lift up on the handle to confirm the bar has been installed properly and does not open. **IF THE BAR OPENS WHILE THE PADLOCK IS ON: The diameter of the shackle may be too small. Try another padlock with a shackle diameter of 1/4" or more.**

**For help on installation, please call us at (603) 889-9887.**